

Harney Soil & Water Conservation District

PO Box 848

530 Hwy 20 South, Hines OR 97738

Phones: 541-573-5010

Special Meeting Agenda

Harney SWCD Board of Directors

USDA Service Center Hines OR

Start Time: 4:00 p.m. End Time: 5:15 p.m.

4:00 p.m. Approval and signature of NACD Memorandum of Agreement: $50,000.00 grant for technical assistance for NRCS program delivery. Match funds: ODA Technical Assistance funds- Action Item

4:05 p.m. Approval and signature of OWEB Grant Agreement #218-8203-16868- Drewsey Water Quality & Sage Grouse Habitat Enhancement: $124,911.00- Action Item

4:10 p.m. Review District Manager (DM) and Administrative Assistant (AA) application. Determination of successful candidates to move toward an interview- Action Item

4:45 p.m. Contracting: Marty Suter- Action Item

* Fiscal year end closing- accounts classifications, fund balance closing, ODA Scope of Work & Quarterly Financials (Qtr. 8) Needs completed by 7-15-2019
* Accounts payable

5:05 p.m. Approval of BillT Right contract payment- Action Item

1. Clarification of role of board in certification of scope of work completion: Quality Assurance & Verification process.

5:10 p.m. Formalize request to ODA for extension on ODA Scope of Work; FAAP; and budget submittal (ODA Funding packet): Letter & signature- Action Item

5:15 p.m. Adjourn